

## Sample form, not for offline completion.

Visit <https://submissions.ihf-fih.org> to enter.



International  
Hospital  
Federation

Recognizing excellence in healthcare

SINCE 2015

#IHF Awards

# Excellence Award for Healthcare Workers' Wellbeing

The *American Hospital Association* Excellence Award for Healthcare Workers' Wellbeing is open to IHF Members, their member hospitals and health service providers who demonstrate excellence or outstanding achievements in ensuring the wellbeing of healthcare workers through innovative projects, programmes, or services. Achievements should be measurable and can be in the areas of staff recruitment, retention, engagement and workplace environment.

Examples include but are not limited to:

- taking an active, creative, and innovative role in retaining staff;
- ensuring a high level of staff engagement and job satisfaction for clinical and administrative workers;
- demonstrating success in interventions which support staff wellbeing and combat staff burnout;
- promoting the physical and mental health of healthcare workers.

American Hospital Association Excellence Award for Healthcare Workers' Wellbeing



International  
Hospital  
Federation



Advancing Health in America

## IHF Awards

Launched in 2015, the IHF Awards honours excellence in hospitals and healthcare organizations around the world. The winners of the IHF Awards 2023 will be announced during a special Awards Ceremony and Gala Dinner on the 26th of October at the 46th IHF World Hospital Congress in Lisbon, Portugal.

Visit the website [here](#).

## Awards Categories

Each category presents a unique opportunity to showcase outstanding projects, programmes, and services of hospitals and health service providers.

- Grand Hospital Award
- Excellence Award for Corporate Social Responsibility
- Excellence Award for Green Hospitals
- Excellence Award for Health Services During Crisis
- Excellence Award for Healthcare Workers Wellbeing
- Excellence Award for Leadership and Management
- Excellence Award for Quality & Patient Safety

## Eligibility and entry rules:

- Hospitals and healthcare service providers (government, public or private) which are current members of the IHF are eligible for the IHF Awards.
- Consultancy companies and vendors are **NOT eligible** to submit entries.
- Nominees for the Excellence Awards must be recent projects, programmes, or services implemented and can only be submitted in one category.
- For the Grand Hospital Award, the nominees are **hospitals**.
- All information including the supporting documents, must be submitted in English.
- All entries need the endorsement of the organization's CEO, President, Hospital Director or Chairperson of the Governing Board. Download the template [here](#).

## Submission guidelines

- Entries must be submitted through the IHF online submission platform.
- All entries must be in English, and abbreviations and acronyms must be defined.
- Submitters must choose the category to enter.
- Each category will have a dedicated online entry form which will require submitters to provide basic information about the organization.
- Submitters can upload up to 5 relevant documents in PDF and Word file format. Maximum upload file size is 32MB.
- Links to videos may also be submitted as supporting information.

### All questions must be answered, unless marked optional.

Applications can be saved as 'In progress' for re-editing and modification prior to submission by clicking 'Save + close'. Only applications with a '**Submitted**' status will be considered.

### Deadline for entries is on 16 June 2023 at 23:59 CET.

For assistance, please contact:

To: Eleonor Angeles

Subject: IHF Awards Submission

Email: [eleonor.angeles@ihf-fih.org](mailto:eleonor.angeles@ihf-fih.org)

Name of hospital or health service organization

Organization type

Academic medical center/teaching hospital

Ministry of health

National hospital association

Regional hospital association

Individual hospital - private

Private hospital group (2-4 hospitals)

Private hospital group (5+ hospitals)

Individual hospital - public/government

Public/government hospital group (2-4 hospitals)

Public/government hospital group (5+ hospitals)

...

The IHF Member your organization is affiliated with

NOT AN IHF MEMBER

Academy of Hospital Administration, India

Aga Khan Health Services and Aga Khan University

ALTEMS, Italy

American College of Healthcare Executives (ACHE), USA

American Hospital Association (AHA), USA

Amiri Medical Complex, Afghanistan

Antwerp University Hospital, Belgium

Apollo Hospitals Enterprise Ltd, India

Argentinian Confederation of Clinics and Hospitals, Argentina

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If your organization is not an IHF member or affiliated with an IHF member, please select "not an IHF member". Only the Excellence Award for Health Services During Crisis is open to non-IHF members. Those who submit to categories where IHF membership is required, please contact [ihf.secretariat@ihf-fih.org](mailto:ihf.secretariat@ihf-fih.org) to inquire about becoming members.

I confirm that I have read the above background information and guidelines carefully.

**Hospitals and healthcare service providers (government, public or private) which are current members of the IHF are eligible for the IHF Awards. Only the Excellence Award for Health Services During Crisis is open to non-IHF members.**

If you wish to submit entries for categories where IHF membership is required, please contact [ihf.secretariat@ihf-fih.org](mailto:ihf.secretariat@ihf-fih.org) to inquire about becoming members.

Click 'check eligibility' to proceed.

Organization description

50 words

Organization profile as you want it to appear to external audiences.

Website URL

Country/Territory

Title of project, programme, or service

20 words

Title of project, programme, or service as you want it to appear publicly (ie. plaque or certificate if you win the award).

Title of project

20 words

Title of project as you want it to appear publicly (ie. plaque or certificate if you win the award).

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## Questionnaire

Please provide the following details in support of your application:

1. Provide a 100-word summary of the project, programme, or service. (this may appear publicly)

100 words

2. Provide background information on how the project, programme, or service originated. What were the issues and challenges needing to be addressed? How were the issues and challenges identified?

300 words

3. Outline the specific goals and targets envisaged prior to initiation of the project, programme, and/or service.

300 words

4. Describe the steps and stages involved in implementing the project, programme, or service. Include in the description the involvement of management, admin and clinical staff, patients, and other stakeholders.

300 words

5. How does this project, programme, or service demonstrate the organization's excellence or outstanding achievement in sustaining its healthcare workers' wellbeing? What have been the significant results, outcomes or improvements and how have they been measured? 300 words

6. Describe how the project, programme, or service was received by the organization's stakeholders (management, admin and clinical staff, and patients). Has the project been recognized by the community or received an award nationally, regionally or internationally? Has the new project been adopted by other organizations and what is the likelihood for broader adoption? 300 words

Please attach the endorsement letter from your organization's CEO/President or Chairperson of the Governing Board.



All entries need the endorsement of the organization's CEO, President, Hospital Director or Chairperson of the Governing Board. Download the template here: <https://ihf-fih.org/wp-content/uploads/2023/03/IHF-Awards-CEO-Endorsement-Letter.docx> Valid file types are PDF (.pdf) and Word document (.doc, .docx).

**Attach a maximum of 5 additional documents to support your entry (optional).**

Your background material can include documents, links, and videos - up to a total of 5.

Valid attachments are PDF (.pdf), and Word (.doc, .docx) with a maximum file size of 32MB.

Submitted links and video files are included in the total of 5 additional documents.

Applications can be saved as 'In progress' for re-editing and modification prior to submission by clicking 'Save + close'.

**Once your entry is final, make sure to click 'Submit entry'.**

All submitters will be notified of the result by end of August.

Winners of the IHF Awards will be invited to the Awards Ceremony and Gala Dinner on 26 October, happening at the 46th IHF World Hospital Congress in Lisbon, Portugal. To know more about the Congress, visit [www.worldhospitalcongress.org](http://www.worldhospitalcongress.org).

For further information please contact:

To: Eleonor Angeles

Subject: IHF Awards Submission

Email: [eleonor.angeles@ihf-fih.org](mailto:eleonor.angeles@ihf-fih.org)

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